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**MINUTES OF A MEETING OF THE  
CHILDREN & LEARNING OVERVIEW & SCRUTINY SUB-COMMITTEE  
Committee Room 2 - Town Hall  
31 March 2016 (7.00 - 7.30 pm)**

**Present:** Councillors Gillian Ford (Chairman), Carol Smith (Vice-Chair), Jason Frost, Nic Dodin, John Glanville, Joshua Chapman, John Wood and Roger Westwood

Co-opted Member: Jack How

The Chairman advised those present of action to be taken in the event of an emergency evacuation of the building becoming necessary

**42 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS**

Apologies for absence were received from Councillor Philippa Crowder (Councillor Roger Westwood substituting) and from Councillor Keith Roberts.

**43 DISCLOSURE OF INTERESTS**

There were no disclosures of interest.

**44 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman gave details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

**45 EDUCATIONAL ATTAINMENT TOPIC GROUP**

The Sub-Committee considered the draft report of the educational achievement topic group and made a number of amendments to the wording. It was agreed that the clerk to the Sub-Committee would circulate an amended version of the report for Members to review prior to it being submitted to Cabinet.

The Sub-Committee asked if confirmation could be obtained of the membership of monthly performance monitoring boards for schools.

46 **URGENT BUSINESS**

The clerk to the Sub-Committee would check if a change in co-opted member was required from the National Association of Schoolmasters-Union of Women Teachers.

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**Chairman**